



Ysgol Uwchradd Y Frenhines Elisabeth
Queen Elizabeth High School

CHARGING POLICY

The Governing Body's intention is to provide education without compulsory charges to parents. The majority of activities are financed with funds received from the Unitary Authority. There are, however, some valuable educational activities which the school cannot provide without seeking some voluntary contributions from parents.

In accordance with the requirements of the Education Reform Act 1988, it is the policy of the Governing Body:

- to levy, except where pupils are entitled to statutory remission, a charge for all board and lodging costs on residential visits;
- to levy a charge for activities wholly or mainly outside school hours which are not part of the National Curriculum, statutory religious education or in preparation for a prescribed public examination;
- to levy no charge for examination entries, except where:
 - (a) the school has not prepared pupils for the examination in the year for which the entry is made, or
 - (b) a pupil has failed, for no valid reason, to complete the requirements of the examination or to attend for it;
 - (c) a parent insists on a child being allowed to sit an examination where the entry is against the professional advice of the teacher;
 - (d) pupils who are re-sitting examinations, unless there are mitigating circumstances.
- to levy no charge in respect of books, materials, equipment, instruments provided in connection with the National Curriculum, statutory religious education or in preparation for prescribed public examinations or courses taught at the school, except where parents have indicated in advance their wish to purchase the item;
- to request voluntary contributions from parents for school activities in or out of school time for which compulsory charges cannot be levied but which can only be provided if there is sufficient voluntary funding, whilst ensuring that no pupil is excluded from such activity by reason of inability or unwillingness to make a voluntary contribution.
- to seek payment from parents for damage to or loss of school property caused wilfully or negligently by their children;
- to leave to the Headteacher's discretion, the proportion of costs of an activity which should be borne by the school;
- to request contributions from parents of pupils living out-of-catchment, in accordance with our Transport Policy.
- Any charges levied will aim to cover costs (plus any appropriate contingency). The school will not seek to use such education activities as a means to generate surplus income.

- Parents seeking financial support for charged activities due to hardship should write formally to the headteacher. The headteacher will judge the situation and may award up to 50% subsidy. Any subsidies will be funded by the school fund.
- Disability – The school is fully committed to inclusion and making all reasonable adjustments as appropriate but recognises that there will be situations where cost maybe prohibitive and or may have adverse implications for other pupils and parents. In such circumstances the headteacher on behalf of the governing body reserves the right to discuss the situation with parents and to consider all associated circumstances. Parents may be asked to make a larger voluntary contribution. The final decision rests with the Governing Body.

Date established by governing body: 10th October 2007

Date Reviewed and agreed: 27th November 2013

Next Review Date: 27th November 2014