


<b>JOB DESCRIPTION</b>	
<b>Job Title</b>	Schools Rugby Officer 
<b>Salary</b>	Grade E £17,506 - £20,604
<b>Location</b>	Queen Elizabeth High School
<b>Hours of work</b>	The standard hours will be 35 per week but the nature of the role may on occasions require working in excess of these hours. This will include evening and weekend work.
<b>Responsible to</b>	Head of PE/Designated WRU contact
<b>Contractual Status</b>	3 year fixed term
<b>Role Summary</b>	Promote the development and playing of the game of rugby union football within schools, their partner primaries and local clubs. Maximising participation in extra curricular rugby for all pupils. Deliver the WRU rugby curriculum that caters for all abilities
<b>Key Relationships</b>	<ul style="list-style-type: none"> <li>• Headteacher</li> <li>• Head of PE</li> <li>• WRU Regional Development Manager</li> <li>• WRU Performance staff</li> <li>• Local secondary schools</li> <li>• Local rugby club</li> <li>• Feeder Primary Schools</li> </ul>
<b>Key Responsibilities, Tasks and Activities</b>	<ul style="list-style-type: none"> <li>• Under the management of the Head of PE deliver all elements of the rugby programme ensuring all criteria are met as part of Rugby Officer Funding Agreement.</li> <li>• Act as an academic mentor offering academic support and guidance to identified 'sporty' pupils in danger of underachieving with designated pupils. Use sport related targets to encourage positive participation and achievement in academic work.</li> <li>• Cover lessons for absent PE staff. Plan, organise and deliver sessions appropriate to cover lessons of absent PE staff. Use such sessions to develop Rugby and work towards KPIs.</li> <li>• Plan and deliver appropriate Rugby related activities for feeder primary schools. Plan, organise and supervise appropriate KS2 competitions/events.</li> </ul>



- Support the Establishment's academic programmes through the development of age appropriate rugby development
- Use the rugby programme to develop good citizens
- To complement the work of teachers by taking responsibility for rugby activities across the Establishment, specifically the playing and coaching opportunities for pupils in extracurricular time, of all forms of the game
- Coordinate and promote the transfer of players into the rugby club
- Develop WRU Leadership programme through the Welsh Baccalaureate
- Support schools representative rugby at U15 level.
- Support WRU Programmes outside term time
- To establish positive relationships with young people, putting individual learning needs first in order to guide and support them through the process of successfully completing their chosen learning pathway
- Provide objective and accurate feedback and reports on player achievements and record the progress and achievement of those players
- Promote the inclusion and acceptance of all pupils in rugby activities with specific focus on promoting girls participation
- Support players consistently whilst recognising and responding to individual needs
- To work closely with WRU regional performance and development staff
- Support feeder primary schools in the provision of rugby related activities
- Attend all WRU CPD training events and relevant meetings as requested by the Head of PE/WRU designated contact
- Comply with and assist with the development of policies and procedures relating to child protection, health, safety and security, confidentiality and data protection, reporting concerns to an appropriate person
- Work in collaboration with other local schools to plan and facilitate joint Rugby development activities.
- Contribute to the overall ethos/work/aims of the Establishment